

# May 17, 2019 Special Board Meeting - 12:00 p.m.

## UNIFIED SCHOOL DISTRICT 234 BOARD AGENDA

1. Flag Salute
2. Open the meeting
3. Consider roof bids (Action)
4. Consider roof consultant (Action)
5. Consider the purchase of school vehicles (Action)
6. Consider adjustment in the 2019-20 school calendar (Action)  
5-17-19 Calendar.pdf (p. 2)
7. Consider middle school volleyball camp (Action)  
MS Volleyball Camp on July 8-11  
8:00 to 11:00 a.m. for incoming 5th and 6th grade  
1:00 to 4:00 p.m. for incoming 7th and 8th grade
8. Executive session - to discuss personnel matters for nonelected personnel (Action)
9. Consider employment (Action)
  - a. Retirement of Sandra Abati, Winfield Scott Media Center Specialist, effective at the end of the 2018-19 school year  
5-17-19 S. Abati.pdf (p. 3)
  - b. Resignation of Melissa Russell, Eugene Ware paraprofessional, effective at the end of the 2018-19 school year  
5-17-19 S. Abati.pdf (p. 4)
  - c. Transfer Lois Herman, Winfield Scott/Eugene Ware technology teacher to Eugene Ware technology teacher for the 2019-20 school year  
5-17-19 L. Herman.pdf (p. 5)
  - d. Employment of Jennifer Hartman as a high school English/Language Arts teacher for the 2018-19 school year  
5-17-19 J. Hartman.pdf (p. 6)  
5-17-19 J. Hartman App.pdf (p. 7)
10. Adjourn

**2019-20 CALENDAR**  
**UNIFIED SCHOOL DISTRICT 234 – FORT SCOTT, KANSAS**

**JULY 2019**

M	T	W	T	F
1	2	3	(4)	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

**AUGUST 2019**

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20a	21	22b	23
26	27	28	29	30

**SEPTEMBER 2019**

M	T	W	T	F
(2)	3	4	5	6
9	10	11	12	13c
16	17	18	19	20
23	24	25	26	27
30				

**OCTOBER 2019**

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17*	18
21d	22d	23	24	25
28	29	30	31	

**NOVEMBER 2019**

M	T	W	T	F
				1
4	5	6	7	8
11	12c	13	14	15
18	19	20	21	22
25	26	27	28	29

**DECEMBER 2019**

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18*	19	20
23	24	25	26	27
30	(31)			

**Enrollment**  
 August 1 – 7:00 a.m. to 6:00 p.m.

School Quarters End	Student Contact Days
Oct. 17	40
Dec. 18	39
Mar. 5	40
May 18	44

**No School**

Professional Development Days	Aug. 19-20
Work Day	Aug. 21
Labor Day	Sept. 2
Work Day	Oct. 18
No School	Oct. 25
Thanksgiving	Nov. 27-29
Christmas Vacation	Dec. 19-Jan. 3
Work Day	Dec. 19
Professional Development Day	Jan. 6
Professional Development Day	Jan. 17
No School	Jan. 20
Professional Development Day	Feb. 17
Work Day	Mar. 6
No School	Mar. 13
Spring Break	Mar. 16-20
Good Friday	Apr. 10
Work Day (half day)	May 19

Early Release Days-Sept. 4, Oct. 2, Nov. 6,  
 Dec. 4, Feb. 5, Mar. 4, Apr. 1, May 6

- a. Evening open house-Aug. 20
- b. First day of school - full day-Aug. 22
- c. Progress reports computed
- d. Parent-teacher conferences in evening
- e. Last day – full day
- f. Last day if 3<sup>rd</sup> snow day not used

— School not in session

( ) Administrative offices closed

□ Professional Development Day – No School

○ Work Day

△ Early Release (2 hours)

\* End of quarterly school period

**JANUARY 2020**

M	T	W	T	F
		(1)	(2)	3
6	7	8	9	10
13	14	15	16	17
(20)	21	22	23	24
27	28	29	30c	31

**FEBRUARY 2020**

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

**MARCH 2020**

M	T	W	T	F
2	3	4	5*	6
9	10	11d	12d	13
(16)	17	18	19	20
23	24	25	26	27
30	31			

**APRIL 2020**

M	T	W	T	F
		1	2	3
6	7c	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

**MAY 2020**

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18e*	19f	20	21	22
(25)	26	27	28	29

**JUNE 2020**

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

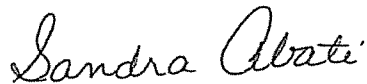
May 17, 2019

Ted Hessong  
424 South Main  
Fort Scott, Kansas 66701

Dear Mr. Hessong and USD 234 Board of Education:

Please accept this letter as notification of my retirement from USD234 at the end of the 2018-19 school year. I feel fortunate to have been a part of teaching the students of Kansas over the last 36 years, first as an elementary classroom teacher and then as a Media Specialist. Thank you for allowing me to be a part of USD234 for the last six years.

Sincerely,

A handwritten signature in cursive script that reads "Sandra Abati".

Sandra Abati  
Media Specialist  
Winfield Scott Elementary



Connie Billionis &lt;cbillionis@usd234.org&gt;

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**Fwd: Melissa Russell - Resignation 2019**

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Stephanie Witt <switt@usd234.org>  
To: Connie Billionis <cbillionis@usd234.org>

Fri, May 17, 2019 at 10:55 AM

Here's her letter.

----- Forwarded message -----

From: **Melissa Russell** <melissa.russell@usd234.org>

Date: Fri, May 17, 2019 at 10:38 AM

Subject: Melissa Russell - Resignation 2019

To: Stephanie Witt <switt@usd234.org>

May 17, 2019

To Whom It May Concern,

Due to being called into nursing, I am resigning from my position as paraeducator for USD 234. Thank you for the opportunity to grow alongside amazing people and children in our community. I dearly love these children and will miss them! It has been such an honor to work for a district who loves their employees and the children we serve. Special mention to Stephanie Witt who has encouraged me just by being honest in our interactions. I am grateful I was able to work with people I now call friends. I will miss each and every one! At USD 234, we are like family. God bless

Sincerely,

Melissa Russell

# Unified School District 234

424 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0800 Fax 620-223-2760

**TED HESSONG**  
Superintendent



**NICKI TRAUL**  
Assistant Superintendent

DATE: May 16, 2019

TO: Board of Education  
Ted Hessong, Superintendent

FROM: Nicki Traul  
Assistant Superintendent

A handwritten signature in black ink, appearing to read "Nicki Traul", is written over the name in the "FROM:" line.

I would like to recommend the transfer of Lois Herman, Winfield Scott/Eugene Ware technology teacher, to Eugene Ware technology teacher for the 2019-20 school year.

Thank you for your consideration.

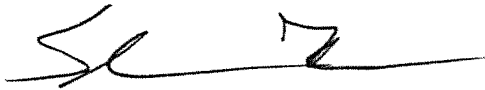
May 17, 2019

Mr. Hessong  
USD 234 Board of Education

Fort Scott High School Administration would like to recommend that Jennifer Hartman be employed as an English/Language Arts Instructor at Fort Scott High School for the 2019/2020 school year.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Shawn Thomas', with a long horizontal flourish extending to the right.

Shawn Thomas  
Principal  
Fort Scott High School